NORTHEASTERN MOSQUITO CONTROL ASSOCIATION, INC.

MOSQUITO CONTROL FOR HEALTH AND COMFORT

www.nmca.org

EXHIBITORS INFORMATION

An advertisement must meet the following criteria to be included in the Program:

- ♦ Photo ready copy
- ♦ Margins: Top and Bottom (at least 3/4"); Sides (at least 1/4")
- ♦ Full Page Size: 5-3/8" W x 8-1/2" H
- ♦ E-mailed to editor@nmca.org in .doc, .pdf or .jpg format before <u>November 13, 2015</u>

Notes:
Exhibit table assignments will be made based upon the number of exhibit tables reserved and the date the Exhibitor's application is received.

An Exhibitor's Application will not be considered complete until payment is received.

Exhibits may be set-up on Sunday, December 6th after 6PM or Monday, December 7th from 7-9 AM. Set-up **MUST** be done during these times unless alternate arrangements have been made.

The hotel may charge a fee for the following services:

- ♦ Exhibit table set-up
- ♦ Electric Power Access
- ♦ Computer Hook-up/Telephone Line Access

An Exhibitor will not be allowed to set-up until payment of said fees is made to the hotel. Arrangements for payment and collection of said fees must be made between individual exhibitors and the hotel management. Please contact the hotel management with any concerns. The NMCA does not derive any financial benefit from these fees and is not responsible for payment or collection of said fees. Please notify the hotel one month prior to meeting date of need for Computer Hook-up/Telephone Line Access.

As a suggestion, you may place a basket on your table to collect business cards to generate a contact list, with door prizes to be awarded. We will have a continental breakfast (sponsorship request on registration form) on Tuesday morning to allow each vendor 5 minutes to give a brief presentation on their products and services. You may award door prizes at this time. Please consider a sponsorship amount on your application to help defray NMCA costs.

PLEASE BE SURE TO FILL OUT A SEPARATE REGISTRATION FORM FOR <u>EACH</u> ATTENDEE SO THEY RECEIVE A REGISTRATION PACKET, NAME TAG, NEWSLETTERS, AND TO BE INCLUDED IN THE MEMBERSHIP DATABASE.

Massachusetts   Maine   Vermont   Rhode Island   New Hampshire   New York   New Jersey   Connecticut   Pennsylvania