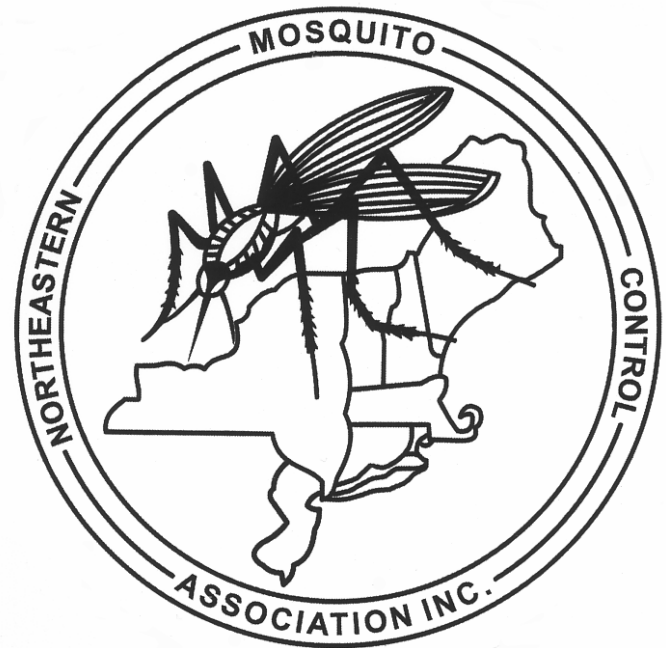


**NORTHEASTERN
MOSQUITO CONTROL
ASSOCIATION, INC.**



**CONSTITUTION
AND
BY-LAWS**

updated November 2006

NORTHEASTERN MOSQUITO CONTROL ASSOCIATION, INC.

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**NORTHEASTERN MOSQUITO
CONTROL ASSOCIATION, INC.**

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NORTHEASTERN MOSQUITO CONTROL ASSOCIATION, INC.

CONSTITUTION

ARTICLE I

NAME and OBJECTIVES:

SECTION 1

This Association shall be known as the **Northeastern Mosquito Control Association, Inc.**

SECTION 2

This Association shall be a non-profit, educational organization.

SECTION 3

Its objectives shall be:

1. To promote the efficiency of mosquito abatement and related activities, through the encouragement of research, development of procedure, and the interchange of information.
2. To circulate among its members and other interested parties, pertinent knowledge relative to mosquito abatement and related subjects.
3. To encourage field trips and meetings of the members.

ARTICLE II

MEMBERSHIP:

SECTION 1

Membership in this Association shall consist of those persons engaged or interested in mosquito abatement and related work.

ARTICLE II

MEMBERSHIP: (CONTINUED)

SECTION 2

The following classes of membership shall be recognized:

1. REGULAR, one who is affiliated with or interested in mosquito abatement and related work.
2. LIFE, one who is a Regular Member or is qualified to be a Regular Member and who has paid the fee set forth in Article III , Bylaws of the NMCA
3. HONORARY, one who by his / her contribution to the field of mosquito abatement and related work, as a mark of appreciation, may be elected by the Association at any annual meeting.

REGULAR and LIFE members are dues-paying members
(*See Article III of Bylaws*).

HONORARY members are exempt from paying dues and are elected to this membership for life. (*See Article III of Bylaws.*)

SECTION 3

Nomination of candidates for membership as Regular or Life members shall be made by two (2) members, in good standing, for consideration and election by the Ad-Hoc Membership Committee.

ARTICLE III

OFFICERS:

SECTION 1

The officers of this Association shall consist of:

1. A President, a 1st Vice-President and a 2nd Vice-President, who shall be elected annually.

ARTICLE III

OFFICERS:

SECTION 1 (CONTINUED)

2. A Secretary and a Treasurer, who shall be elected for terms of three (3) years each.
3. The immediate Past President.
4. Three other members who shall serve on the Executive Board:
 - 1 for 1 year
 - 1 for 2 years
 - 1 for 3 years

After the first election there will be only one elected each year for a term of three (3) years, replacing the 1-year member, whose term expires.

5. An Industry Representative, who shall be elected for a term of three (3) years.
(Amended: 6 December 1999)

SECTION 2

All officers shall be elected and installed at the annual meeting by a majority of those Regular, Life and Honorary members present and voting.

SECTION 3

All officers shall continue to hold office until their successors have been duly elected and installed.

SECTION 4

No President shall succeed him or herself for more than one term.

ARTICLE IV

MEETINGS - QUORUM – VOTING:

SECTION 1

There shall be one annual meeting, the time and place to be determined by the Executive Board. There shall also be such other meetings as may be designated by the Executive Board.

SECTION 2

A quorum shall consist of ten (10) voting members, three (3) of whom shall be officers.

SECTION 3

Voting and holding of office shall be restricted to Regular, Life and Honorary members.

ARTICLE V

EXECUTIVE BOARD:

SECTION 1

The Executive Board shall consist of all the elected officers and the immediate Past President, and five (5) shall constitute a quorum for any meeting of this Board.

ARTICLE VI

FUNDS:

SECTION 1

The funds of the Association shall be collected, entered, disbursed and accounted for by the Treasurer, as prescribed by the Bylaws. In the event of asset liquidation all remaining funds shall be transferred to the New Jersey Mosquito Control Association, Inc. *(Amended: 16 November 1992)*

ARTICLE VI

FUNDS: (CONTINUED)

SECTION 2

Dues of the Association shall be assessed to each member as prescribed by the Bylaws.

ARTICLE VII

PUBLICATIONS:

SECTION 1

A Publications Committee consisting of the Secretary and two (2) other members shall be appointed annually.

ARTICLE VIII

AMENDMENTS:

SECTION 1

Proposed amendments shall be submitted to the Secretary who will refer them to the Committee on Bylaws and the Executive Board for their consideration and recommendation.

SECTION 2

The Secretary shall mail to each voting member, at least 30 days before the next annual meeting, a true copy of the proposed amendment.

SECTION 3

A two-thirds affirmative vote shall be required for adoption.

ARTICLE IX

COMMITTEES:

SECTION 1

Committees of the Association shall be appointed by the President, unless otherwise ordered by the Association. The terms of all committees shall expire at the end of the next annual meeting, unless otherwise specified by the vote of the Association.

SECTION 2

There shall be the following Standing Committees, consisting of at least three (3) members:

1. Auditing
2. Bylaws
3. Nominating
4. Program
5. Publications
6. Scholarship
7. Advisory, consisting of at least eight (8) members, not more than one (1) from any one state.

ARTICLE X

COLLABORATION:

SECTION 1

The Association shall collaborate with other organizations and agencies in matters of mutual concern.

SECTION 2

As a medium of such collaboration there shall be an Advisory Committee.

ARTICLE X

COLLABORATION: (CONTINUED)

SECTION 3

Meetings of the Advisory Committee shall be called by its Chair in the manner most convenient for its members.

**NORTHEASTERN MOSQUITO CONTROL
ASSOCIATION, INC.**

BY-LAWS

ARTICLE I

PRINCIPAL OFFICE:

SECTION 1

The principal office of the Association shall be, any place that the Executive Board may designate within the Commonwealth of Massachusetts.

ARTICLE II

POLICY:

SECTION 1

1. The policy of the Association is to cooperate in mosquito abatement and related operations with that of public agencies conducting related work.
2. To disseminate among its members and other interested parties, information on the latest and most effective abatement measures as a means of maintaining high standards, and whenever possible, to effect an increased efficiency in mosquito abatement and related work.

ARTICLE III

MEMBERSHIP AND DUES:

SECTION 1

Anyone concerned with or interested in mosquito abatement and related work may be elected to membership in the Association under one of the three (3) following categories: REGULAR, LIFE and HONORARY

REGULAR MEMBERS shall be eligible to vote and hold office, and they shall pay an annual fee as recommended by the Executive Board and approved by the membership at the annual meeting.

(Amended: 2 October 1989)

HONORARY MEMBERS, are permanent, non-dues paying members, elected in recognition of outstanding contributions to the field, and shall have the same privileges as Regular members.

LIFE MEMBERS shall be eligible to vote and to hold office and they shall pay at the beginning of their lifetime membership a single fee as recommended by the Executive Board and approved by the membership at the annual meeting.

(Amended: 2 October 1989)

SECTION 2

The fiscal year shall be from November 1st to October 31st, and dues are payable on the 1st of January. On the 1st of June, any unpaid dues shall be declared in arrears, and delinquent members shall be declared not in good standing until such arrears are paid.

Membership in the Association shall be from annual meeting to annual meeting.

ARTICLE III

MEMBERSHIP AND DUES: (CONTINUED)

SECTION 3

A member in good standing may resign from membership by submitting a written resignation to the Secretary, and a member who does not resign and whose dues remain unpaid for one fiscal year shall be dropped from membership.

ARTICLE IV

POWERS AND DUTIES OF OFFICERS:

SECTION 1

The Executive Board or general administration officers of the Association are directly responsible to the membership and shall consist of the President, who shall serve as Chair of the Board; the 1st Vice-President, 2nd Vice-President, Secretary, Treasurer, the immediate Past President and three (3) other members who have been elected to the Board.

This Executive Board shall also be responsible for the consideration on an annual basis of scholarships and/or grants of assistance as recommended by the Scholarship Committee in an amount as deemed appropriate by the NMCA Treasurer. A majority vote of the Executive Board members present and voting shall be required for adoption.

(Amended: 27 November 2006)

SECTION 2

The 1st Vice-President shall assist the President in work delegated to him / her, and shall perform the duties of the President whenever the latter is absent.

ARTICLE IV

POWERS AND DUTIES OF OFFICERS: (CONTINUED)

SECTION 3

The 1st Vice-President shall be responsible for the functioning of the following committees:

BYLAWS – PROGRAM; and shall make periodic reports of their activities and progress to the President.
(Amended: 1 December 2003)

SECTION 4

The 2nd Vice-President - shall be responsible for the functioning of the following committees:

AUDITING – PUBLICATIONS; and shall make periodic reports of their activities and progress to the President.

SECTION 5

The President shall be directly responsible for the functioning of the following committees:

ADVISORY – NOMINATING – SCHOLARSHIP
(Amended: 1 December 2003)

SECTION 6

The 1st Vice-President when acting as President may delegate some of his / her duties to another member.

SECTION 7

The Treasurer shall receive and record all monies of the Association. The Treasurer shall make disbursements as authorized by the Executive Board. The Treasurer shall prepare the annual financial statement for the fiscal year and shall prepare budget estimates for the next fiscal year.

ARTICLE IV

POWERS AND DUTIES OF OFFICERS: (CONTINUED)

SECTION 8

The Secretary shall:

1. send notices for annual and special meetings;
2. record all proceedings at meetings of the Association;
3. send out notices of all proposed amendments to the Constitution and/or Bylaws;
4. turn over all monies to the Treasurer for deposit, and receive receipts for same.

SECTION 9

The three (3) elected members to the Executive Board and the immediate Past President shall attend all meetings, and shall assist the officers in making all decisions and formulation of policy for the good of the Association.

ARTICLE V

NOMINATION of OFFICERS:

SECTION 1

The Nominating Committee shall canvas the membership and submit one nomination for each office to be filled by election.

SECTION 2

Additional nominations may be made from the floor at the time the election is held.

ARTICLE VI

ELECTION of OFFICERS:

SECTION 1

Elections shall be held annually, the place and date of elections to be determined by the Executive Board, and only Honorary, Regular and Life members in good standing shall be eligible to participate.

SECTION 2

All elective officers shall be chosen by a majority of votes cast, and each Honorary member, Life member, and Regular member in good standing shall be entitled to cast one ballot in each contest.

SECTION 3

Vacancies occurring in office between annual meetings shall be filled by the Executive Board, except that a vacancy in the office of President shall automatically be filled by the 1st Vice-President.

ARTICLE VII

APPOINTMENT of COMMITTEES:

SECTION 1

Standing Committees may be appointed by the President or may be authorized by the Association from time to time.

1. The Chair of all standing committees shall be appointed by the President.
2. The Chair of all standing committees shall submit reports of the activities of his / her committee directly to the President or Vice-President responsible for said committee.
3. A quorum for all standing committees shall be a majority of the committee as constituted.

ARTICLE VIII

PARLIAMENTARY AUTHORITY:

SECTION 1

The rules outlined in Robert's "Parliamentary Law" and Robert's "Rules of Order, Revised" shall govern the Association procedure in instances where they are applicable.

ARTICLE IX

RESOLUTIONS:

SECTION 1

Resolutions shall be submitted, by members in good standing, to the Secretary who will refer them to the Ad-Hoc Committee on Resolutions, and a majority vote of the numbers present and voting shall be required for adoption.

ARTICLE X

AMENDMENTS

SECTION 1

These Bylaws may be amended at any Annual Meeting of the Association.

1. All proposals for amendments must be submitted, in writing, to the Secretary for referral to the Executive Board and the Standing Committee on Bylaws, at least four (4) months before the date of the next annual meeting, and a two-thirds affirmative vote shall be required for passage.
2. These Bylaws may also be amended at any annual meeting of the Association, without previous notice, by a three-fourths affirmative vote of those present and voting thereon.

ARTICLE XI

CONDUCT of EXECUTIVE BOARD:

SECTION 1

1. In the transaction of Executive Board business by mail, all communications shall be addressed to the Chair of the Executive Board.
2. Every written motion addressed by an Executive Board member to the Chair, shall be duplicated and a copy furnished to each member of the Executive Board.
3. Any Executive Board member desiring to second, to dissent from, to comment upon, or move an amendment to, or to move a substitute for the original motion, shall do so in written communication addressed to the Chair, of which a copy shall be sent to each member of the Executive Board.
4. If a written motion is seconded by every other member of the Executive Board, the Chair without further action may declare the motion carried unanimously, and so notify the members of the Executive Board by mail.
5. If one or more seconds to a written motion is received by the Chair, by unanimous consent is not indicated, the motion remains open for discussion until there is a call for the question.
6. A meeting of the Executive Board may be called by the President or upon the request of three (3) or more members of the Board. At any time that the President feels that an emergency exists, he / she may call the Board to meet by telephone or other means.

APPENDIX A

For this revision, this document was rendered “gender neutral” by using substitutions for terminology whenever possible, i.e. changing “Chairman” to “Chair”, “he” to “he/she”, etc. It was not the intent to change any language or verbiage that would affect the original meaning of any part of this document.

All votes of acceptance of amendments to this Constitution and By-Laws are available in the NMCA Business Meeting minutes of the corresponding year of amendment – please check the NMCA Proceedings for a copy.

All original documents have been archived for reference and are available upon request.

ORIGINAL TEXT WITH AMENDMENTS
~ CONSTITUTION ~

ARTICLE VI - FUNDS:

SECTION 1

The funds of the Association shall be collected, entered, disbursed and accounted for by the Treasurer, as prescribed by the Bylaws.

SECTION 1 (a) of Article VI (Liquidation of Assets) be added to read as follows:

In the event of asset liquidation all remaining funds shall be transferred to the New Jersey Mosquito Control Association, Inc.

Amended: 16 November 1992

ARTICLE III - OFFICERS:

SECTION 1

The officers of this Association shall consist of:

1. A President, a 1st Vice-President and a 2nd Vice-President, who shall be elected annually.
2. A Secretary and a Treasurer, who shall be elected for terms of three (3) years each.
3. The immediate Past President.
4. Three other members who shall serve on the Executive Board:
 - 1 for 1 year
 - 1 for 2 years
 - 1 for 3 years

SECTION 1 of Article III (Officers) be added to read as follows:

5. An Industry Representative, who shall be elected for a term of three (3) years.

Amended: 6 December 1999

ORIGINAL TEXT WITH AMENDMENTS
~ BY-LAWS ~

ARTICLE III - MEMBERSHIP AND DUES:

SECTION 1

Anyone concerned with or interested in mosquito abatement and related work may be elected to membership in the Association under one of the three (3) following categories: REGULAR, LIFE and HONORARY

REGULAR MEMBERS shall be eligible to vote and hold office, and they shall pay an annual fee of dollars \$8.00.

HONORARY MEMBERS, are permanent, non-dues paying members, elected in recognition of outstanding contributions to the field, and shall have the same privileges as Regular members.

LIFE MEMBERS shall be eligible to vote and to hold office and they shall pay at the beginning of their lifetime membership a single fee of \$50.00.

SECTION 1 (a) of Article III (Membership and Dues) be amended to read as follows: Regular members, shall be eligible to vote and hold office, and they shall pay an annual fee as recommended by the Executive Board and approved by the membership at the annual meeting.

AND:

SECTION 1 (c) of Article III (Membership and Dues) be amended to read as follows:

Life members, shall be eligible to vote and to hold office and they shall pay at the beginning of their lifetime membership a single fee

as recommended by the Executive Board and approved by the membership at the annual meeting.

Amended: 02 October 1989

ARTICLE IV - POWERS AND DUTIES OF OFFICERS:

SECTION 3

The 1st Vice-President shall be responsible for the functioning of the following committees: BYLAWS – SCHOLARSHIP – PROGRAM and he shall make periodic reports of their activities and progress to the President.

SECTION 3 of Article IV (Powers & Duties of Officers) shall be amended to read as follows: The 1st Vice-President shall be responsible for the functioning of the following committees: BYLAWS – PROGRAM; and shall make periodic reports of their activities and progress to the President.

Amended: 01 December 2003

SECTION 5

The President shall be directly responsible for the functioning of the Advisory and Nominating Committee.

SECTION 5 of Article IV (Powers & Duties of Officers) shall be amended to read as follows: The President shall be directly responsible for the functioning of the following committees: ADVISORY – NOMINATING – SCHOLARSHIP

Amended: December 1, 2003

ARTICLE IV - POWERS AND DUTIES OF OFFICERS:

SECTION 1

This Executive Board shall also be responsible for the awarding of a grant of assistance not to exceed \$1,000 of available accrued interest in any given year.

SECTION 1 (b) of Article IV (Powers and Duties of Officers) be amended to read as follows: This Executive Board shall also be responsible for the consideration on an annual basis of scholarships and/or grants of assistance as recommended by the Scholarship Committee in an amount as deemed appropriate by the NMCA Treasurer. A majority vote of the Executive Board members present and voting shall be required for adoption.

Amended 27 November 2006

The NMCA Executive Board would like to recognize the hard work and dedication to the revision of this document by the NMCA Committee on By-Laws, chaired by Emily DW Sullivan, Committee members John Kuschke and Roger Wolfe, with input from NMCA Editor Tim Deschamps.

This document and reprint information is available online at www.nmca.org